

# Director of Development Services

DEVELOPMENT SERVICES DEPARTMENT

ANNA,  
TEXAS



THE CITY OF  
**Anna**



# THE NINTH FASTEST GROWING CITY IN NORTH TEXAS





# Anna is the front porch of Collin County

Anna, Texas is among the fastest-growing cities in North Texas with a population of more than 23,000 and expected growth to 100,000 by 2050.

Located in northern Collin County along U.S Highway 75, State Highway 5, and State Highway 121, Anna is a vibrant and emerging city that offers its neighbors an excellent quality of life and low cost of living. The combination of Anna's strategic location along busy thoroughfares and the quantity of undeveloped land has positioned the city as an attractive location for retail and commercial establishments.

Neighbors enjoy recreational opportunities, parks, trails, open spaces, easy access to the DFW and Red River corridors and a pace of living that offers a hometown feel in a thriving community.





## JOB DESCRIPTION

# Seeking detailed orientated, passionate leader

Passionate about contributing to the success a community, taking action, demonstrating responsibility, striving for excellence and serving others? So are we! Join the City of Anna as our new Director of Development Services.

The Director of Development Services oversees 11 employees in the following divisions: Permits, Planning & Development, and Building Inspections, and is responsible for a budget of \$1.2 million.

This position will manage and direct the daily operation of comprehensive planning and zoning services to carry out the directives of City Council, city administration and the Planning and Zoning Commission, Board of Adjustments, and Impact Fee Advisors Committee.





## KNOWLEDGE AND SKILLS



The responsibilities of the Director of Development Services include reviewing, assigning, and prioritizing departmental activities and projects. Additionally, the incumbent is responsible for overseeing, administering, and developing amendments to the long-range Comprehensive Plan for the City of Anna. Special projects related to the preservation and conservation of natural resources are also within their purview.

In the realm of planning and zoning, the individual is tasked with developing, maintaining, updating, implementing, and enforcing planning and zoning ordinances. They are also responsible for reviewing existing and proposed ordinances and codes, developing amendments, and assessing the impact of federal and state codes on current planning and zoning regulations. The role involves conducting meetings with public and special interest groups to gather input and identify issues for long-range planning and development. Furthermore, the individual initiates special research projects and studies related to energy conservation, land use, population studies, and alternative solutions to issues raised by developers, homeowners, and City Council.

The individual oversees the department's annual budget and actively engages in preparing and presenting technical issues and alternative solutions to the City Council and the Planning and Zoning Commission. They leverage GIS to develop maps and plans for informational packets presented at these meetings. Grant administration is also under their purview, as they apply for and administer projects related to planning and development. The collaborative effort extends to working with the City of Anna Economic Development Corporation, identifying planning, zoning, entitlement program, and building regulation initiatives to enhance the economic growth of the community.





## EDUCATION AND EXPERIENCE

A bachelor of science degree in Urban/Regional Planning, Architecture, or similar field, plus nine to 10 years related experience and/or training, and seven years related management experience, or equivalent combination of education and experience.

Graduate degree in Urban/Regional Planning or Public Administration preferred.



## COMPENSATION AND BENEFITS

### STARTING SALARY

\$121,353.67 to \$134,240.79  
DOQ

### COMPETITIVE BENEFITS

The City offers a competitive benefits package including Texas Municipal Retirement System (7% employee contribution, matched 2:1 by the City), health, life, and dental insurance, and vacation and sick leave.

### APPLY NOW

Submit an application and resume to  
[www.annatexas.gov/jobs](http://www.annatexas.gov/jobs)



# MORE THAN JUST A RAILROAD TOWN



## 2035 VISION

Anna is a community of families that is safe and beautiful. Anna has a vibrant downtown, great housing opportunities, and a dynamic business community. Anna is a fun community for all and has convenient mobility options. We are the premier community in Collin County