



Deputy City Manager

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Liberty

at a
Glance



Established in 1831, Liberty, Texas, affectionately known as "The First City on the Trinity," is one of the state's oldest municipalities. Nestled along the banks of the Trinity River, Liberty served as a pivotal trading hub during the Texas Revolution and became the county seat of Liberty County in 1837.

Its rich history is reflected in landmarks like the Liberty County Courthouse, an Art Deco structure completed in 1931, and the Sam Houston Regional Library and Research Center, which preserves the area's historical records and artifacts. Notably, the Center also houses a replica of the Texas Governor's Mansion, offering a glimpse into the state's storied political past.

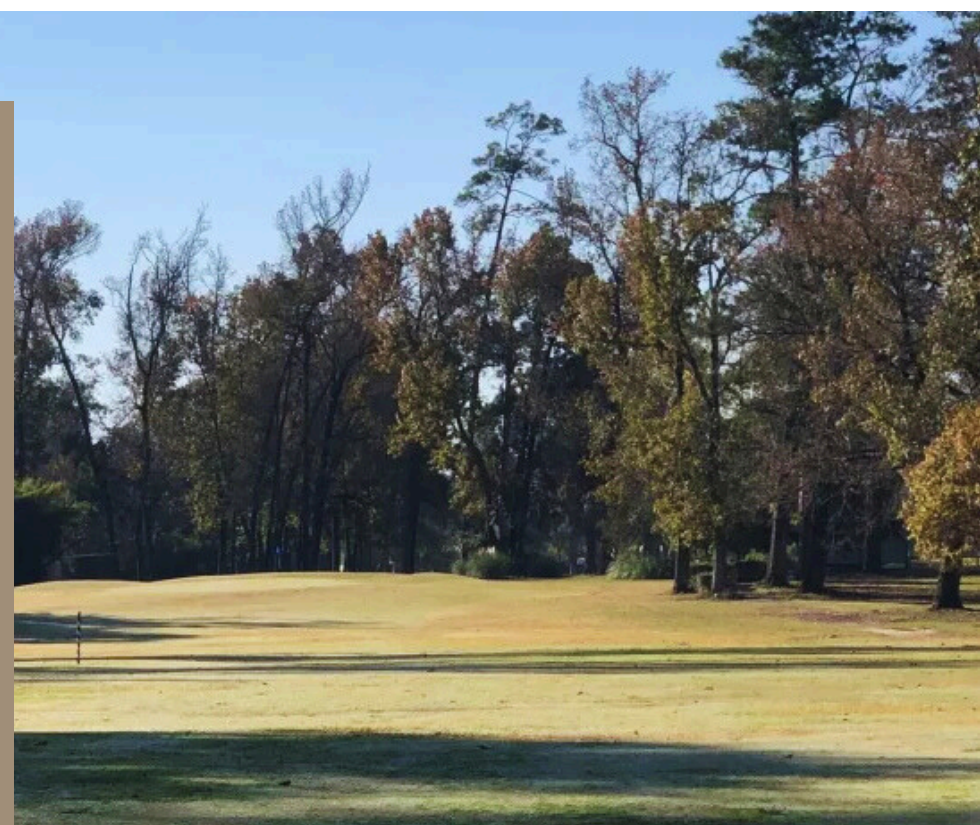
The City of Liberty operates under a council-manager form of government, emphasizing collaborative leadership and community engagement. The city council, comprising elected officials, sets policies and vision, while the city manager oversees daily operations, ensuring that municipal services align with the community's needs. Recently appointed City Manager Bryan Kendrick is bringing an innovative and energizing professional spirit to Liberty. Kendrick's leadership is poised to guide the city through positive change, emphasizing strategic growth, transparency, and a proactive approach to community engagement. His appointment marks an exciting chapter for Liberty, as the city focuses on long-term planning and enhancing municipal services.

Liberty boasts a vibrant community life, hosting a variety of annual events that celebrate its heritage and foster a vibrant sense of community. The city is served by the Liberty Independent School District, a community-wide partnership dedicated to ensuring each student reaches their fullest potential.

Liberty boasts a population of over 8,200 residents. The city offers a comprehensive suite of municipal services designed to enhance the quality of life for its residents. Notably, Liberty owns and operates its own electric utility, ensuring reliable power distribution within city limits. To maintain and service its electrical infrastructure, the city partners with Texas Elite Electrical, LLC, a specialized maintenance provider. Additionally, Liberty provides essential services such as water and sewage, garbage collection, and wastewater management, serving over 2,700 municipal and commercial connections. The city's Maintenance Department is tasked with the upkeep and repair of public vehicles and equipment, ensuring operational efficiency across all departments.

Recreational amenities in Liberty are noteworthy. The city is home to one of the region's highly rated municipal golf courses, offering residents and visitors a premier golfing experience amidst scenic landscapes. The Liberty Municipal Airport, located approximately six miles east of the city, serves general aviation needs with a 3,801-foot runway and facilities that include a pilot courtesy room and fueling services. Recent infrastructure developments further demonstrate Liberty's commitment to public safety and service. The addition of a second fire station enhances emergency response capabilities, while a newly constructed police station provides a modern facility for law enforcement operations.

The Trinity River, a defining feature of Liberty's geography, presents both opportunities and challenges. While it offers potential for future recreational and economic development, the river also poses flooding risks that necessitate vigilant emergency management and planning. The city's proactive approach to these challenges underscores its dedication to safeguarding the community and leveraging natural resources responsibly.



The City in *Action*



See
Yourself
Here

Liberty offers a collaborative, community-focused workplace culture rooted in high-quality public service and responsiveness to resident needs. City employees across departments share a dedication to enhancing Liberty's quality of life through innovative problem-solving and exceptional customer service. Team members are encouraged to actively engage with the community, participating in civic events, supporting local initiatives, and fostering relationships that build trust and strengthen connections. This customer-first mindset ensures that Liberty remains a city that listens to its residents, proactively addresses challenges, and maintains a high standard of living.

The Deputy City Manager position offers a unique and rewarding opportunity to lead critical operational areas and influence the city's future direction. This role will empower the DCM to oversee essential services, manage infrastructure projects, and cultivate innovative solutions that enhance community well-being. The position is ideal for a leader who is ready to shape strategy, drive results, and contribute to Liberty's continued growth and success.

The most successful DCM will be a collaborative leader with a solutions-focused mindset, capable of balancing immediate operational needs with long-term strategic planning. Strong communication skills, adaptability to diverse audiences, and the ability to inspire and develop teams are critical. The successful candidate will be approachable, professional, and dedicated to fostering innovation and growth.

Leadership Profile

The Deputy City Manager (DCM) reports directly to the City Manager and serves as a critical member of the executive leadership team. The DCM is responsible for planning, coordinating, and managing operations for assigned City departments, with a primary focus on Public Works and Electric Utility services. This role also involves managing the city's electrical system maintenance contractor (Texas Elite Electrical, LLC), overseeing capital improvement projects, and serving as the Interim City Manager in the City Manager's absence.

Minimum Qualifications

- Bachelor's degree in Public Administration, Business Administration, Engineering, or a related field.
- Minimum of five (5) years of senior management experience in a municipal government environment, including experience in public works operations.
- At least five (5) years of electric utility experience, with a minimum of three (3) years in a supervisory role, or a Professional Engineer (P.E.) license.
- Experience in managing contracted service providers is strongly preferred.

Preferred Qualifications

- Professional Engineer (P.E.) license.
- Master's degree in a relevant field.
- Experience managing capital improvement projects.

Knowledge, Skills, and Abilities

- Strong understanding of municipal operations, budgeting, and infrastructure management.
- Knowledge of state and federal regulations related to public works and utility operations.
- Ability to manage complex projects, budgets, and departmental coordination.
- Skilled in conflict resolution, staff supervision, and effective communication.
- Competent in developing and implementing strategic plans, policies, and procedures.
- Ability to interpret construction plans and oversee infrastructure development projects.
- Proficient in using modern office software and public works systems.
- Available after hours for emergency response and coordination.

Key Opportunities

- Lead the ongoing development and execution of the city's five-year CIP, encompassing projects such as parks, street enhancements, and water and wastewater utility upgrades.
- Manage the city's electric transmission and distribution system, which comprises 83 miles of lines. This responsibility includes ensuring reliable power delivery to residents and businesses, maintaining infrastructure, and addressing service disruptions promptly.
- Collaborate with SRMPA and other stakeholders to optimize energy procurement strategies, aiming for cost-effective and sustainable power solutions.
- Collaborate with the Liberty Community Development Corporation (LCDC) to implement strategies that attract new businesses, support existing ones, and stimulate economic growth.
- Oversee the planning and execution of infrastructure projects, including street rehabilitations and utility system upgrades, to improve service delivery and support community growth.
- Develop and implement a comprehensive Parks Master Plan that reflects current community needs and future growth, enhancing recreational opportunities and quality of life for residents.
- Participate in updating the city's Comprehensive Plan, guiding future growth and development over the next two decades, and addressing areas such as land use, transportation, housing, and economic development.
- Develop and implement strategies to address flooding risks associated with the Trinity River, enhancing the city's emergency management plans, and improving community resilience to natural disasters.





What is Offered

Salary Range:

The Deputy City Manager position offers a competitive salary between \$140,000.00 - \$170,000.00 annually.

Benefits:

100% paid medical insurance for employees and contributes to a portion of dependent coverage. The benefits package also includes paid holidays, sick leave, vacation leave, and long-term disability coverage. Liberty participates in the Texas Municipal Retirement System (TMRS), which offers a 7% employee contribution matched 2:1 by the city, supporting a secure retirement plan for its employees.

Location Requirement:

The Deputy City Manager is not required to reside in Liberty. However, residence within a reasonable response time is preferred. Relocation assistance negotiable.



Join the Team

The City of Liberty is an Equal Opportunity Employer and does not discriminate on the basis of race, color, religion, national origin, sex, age, disability, genetic information, or any other status protected by law or regulation. It is the City's intention that all qualified applicants be given equal opportunity and that selection decisions are based on job-related factors.



Candidate materials will be screened in relation to the criteria described in this brochure. Candidates deemed to be the most highly qualified will be invited to participate in the selection process. The selection process will include virtual interviews with the most qualified candidates and final interviews with the City and its representatives. Appointment is subject to completion of a thorough background and reference verification.

Apply immediately - this recruitment will close once a strong pool of candidates has been established!

Email Cover Letter and Resume to **applyliberty@clearcareerpro.com**
Faxed and mailed submissions will not be considered.

For more information on this position contact:
Michael Boese, President
Clear Career Professionals, LLC
michael@clearcareerpro.com
(972) 837-0916